


**MGM UNIVERSITY'S
INSTITUTE OF HOTEL MANAGEMENT**
N-6, CIDCO, AURANGABAD - 431 003

 <p>MGMUNIVERSITY</p>	SOP for working of Anti Ragging Committee	No.: SOP/Ant-Ragging/01 Revision No.: 00 Date: 25 th April 2022 Page: 01 of 02
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1. Purpose

The purpose is for creating ragging free atmosphere in and outside the campus, creating awareness among students regarding acts and punitive measures pertaining to ragging activities, creating a cordial relation among students for fulfilling the mission and objectives of the organization.


2. Scope:

- 2.1 To uphold and comply with the directives of the Hon'ble Supreme Court of India and be vigilant on any act amounting to ragging.
- 2.2 To publicize widely students among the prevalent directives and the actions that could be initiated against those indulging in ragging.
- 2.3 To consider the complaints received from the students and conduct due fact finding and submit an unbiased report, with punitive measures recommended for the offenders, as deemed appropriate.
- 2.4 To oversee the procedure of obtaining undertaking from the students, in accordance with the provisions and stipulated guidelines.

3. Responsibility

- 3.1 It shall be the duty of the Anti-Ragging Committee to ensure compliance with the provisions of these Regulations as well as the provisions of any law for the time being in force concerning ragging; and also to monitor and oversee the performance of the dedicated Anti-Ragging Squad in curbing the menace of ragging in the institution.
- 3.2 Anti-Ragging Committee shall form a smaller body to be known as the Anti-Ragging Squad to be nominated by the Head of the Institution with such representation as may be deemed necessary for maintaining vigil, oversight, patrolling and shall remain dynamic, alert and active at all times.
- 3.3 Anti-Ragging Squad would be deployed to make surprise visits in sensitive areas, including canteen, and other places that has the potential of prompting ragging and shall be empowered to inspect such places.

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4. Procedure

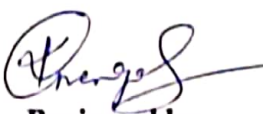
4.1 Online affidavits - Protocol - Steps:

- As per the directives of the apex commission, UGC norms it is mandatory for every student and his/her parents to submit an anti-ragging affidavit during the time of admission.
- All the relevant contact details of the students would be collected from the affidavits and documented accordingly as per the order of the Hon'ble Supreme Court of India.

4.2 Filling up of Online Affidavit by students - Steps:

- Need to Log on to www.ANTIRAGGING.in or www.AMANMOVEMENT.org. Click on the button called - Online affidavits.
- Fill in the information as desired and submit the completed form.
- On successful completion, you will receive affidavits, both for Students and Parents, through E mail.
- Need to create an email id before you log in. In case if your parents do not have an e mail/Mobile/ Landline Phone number you can give the details of those whom you trust. If you make a mistake while submitting the form you can start afresh and submit the information again. Providing correct details is the pre-requisite for effective redressal of complaints to the office of of the Dean/Principal/Director related to ragging for necessary filing of records and facilitate easy retrieval of the same.
- Take a print out of the document and get it signed by the students and parents and submit the same.



**Prepared by
Members - Anti-Ragging
Committee**


**Reviewed by
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Committee**


25/4/22
**Approved by
Director
MGMU IHM**